

Supplier Capability Assurance Checklist – 5 Gates Before You Award

Avoid costly supplier recovery missions by validating capability before you sign.
Use this checklist to structure your supplier assurance reviews and de-risk sourcing decisions.

1. Capability Evidence

- ☐ Supplier can show throughput at rate and yield trends
- ☐ OEE data available and stable over last 6 months
- ☐ Constraint management documented and audited

2. Capacity Validation

- ☐ Pilot run completed at your mix and takt time
- ☐ Sub-suppliers validated and ready
- ☐ Bottlenecks resolved before award

3. Incentive Alignment

- ☐ Profitability model discussed openly
- ☐ Ramp-up incentives tied to delivery performance
- ☐ Shared risk/reward structure agreed

4. Assumption Testing

- ☐ Overtime assumptions challenged and documented
- ☐ Sensitivity to product mix variation assessed
- ☐ Single points of failure identified

5. Continuous Performance Visibility

- ☐ Supplier dashboard live and regularly updated
- ☐ Early-warning KPIs tracked (quality, delivery, yield)
- ☐ External benchmarks (peer feedback, FlockScore insights) integrated